

Sarah & Glenn

Grenada, West Indies

Sarahglenn2010@gmail.com

775-453-6657

Community Journalist Seeks Excellence, a Job



Sarah Glenn/ Courtesy Photo

GRENADA — It was deadline at The Daily Sparks Tribune in the early days of winter. In the frantic whirl of crunch time, one little e-mail made the community editor's blood run cold. The copy for page two wouldn't be ready on time.

In the heat of a whirring press ready to spit out the next day's news, Sarah hit the streets and found a Salvation Army Bell Ringer with an incredible story of homelessness, disability and the struggle for redemption. It ended up crisp, clean and on page two.

Sarah Glenn has an insatiable sense of curiosity and can accumulate a lengthy list of story ideas with just a stroll down the street.

Her other skills include a punchy writing style along with a handy knack for Adobe InDesign, Quark Xpress, Photoshop, Wordpress, Google Analytics and other essential reporting programs.

Her business and organizational skills are second to none. Glenn is the woman you want working for your newspaper.

Former colleagues have lauded her work as a "keen, detailed writer," and "a pleasure to work with." Praise for Glenn's work comes from all sides, including news competitors.

"While covering a string of Northern Nevada's controversial topics, Sarah remains poised and professional under deadline pressure," said Shelly Kudelka, an NBC affiliate reporter during Glenn's time at the Daily Sparks Tribune. For further work experience, see "Daily Tasks Done Well" below.

Experience Spans Print, Management Spectrum

- June 2010- Present | Freelance Journalist | Grenada West Indies and Newcastle UK | Wordpress Dabbler, Observer and Writer. Visit www.SarahGlenn.net for samples.
- June 2011 - December 2011 | Significant Others Organization Board of Directors | St. Georges University, Grenada, West Indies | Treasurer, Fundraising Coordinator, Website Coordinator
- December 2011 - Present | Significant Others Organization Board of Directors | St. Georges University, Grenada, West Indies | President
- November 2010 - May 2011 | Northumbria University Human Resources Department | Newcastle, England | Human Resources Administrator
- July 2007-August 2010 | The Daily Sparks Tribune | Sparks, Nev. USA | Editor, reporter, staff manager, photographer and pagination
- September 2006-May 2009 | Artemisia/Insight Magazine | Reno, Nev. USA | Managing Editor
- April 2003-May 2006 | Curves for Women | Reno, Nev. | Manager, fitness trainer
- April 1999 - February 2000 | Life Care Center Convalescent Home | Reno, NV, USA | Activities Administrator

Journalist



Sarah Glenn/Wordle

A Wordle is a graphical representation of text. The size of the words is determined by how often they appear in the written copy. This is a Wordle of Sarah Glenn's resumé, showing that she has plenty of business, staff and work experience. But most of all, she is a journalist.

Daily Tasks in Various Posts Were Numerous But Done Well

The Daily Sparks Tribune

In my time at the Daily Sparks Tribune, I **coordinated daily content**, reported on **breaking news** and wrote **analytical pieces** on **city government**. Sometime in between, I also tracked Google Analytics, **copy edited** staff work and gave feedback. While hired at first as an intern, an arsenal of **organizational, problem-solving and negotiation skills** quickly prompted a promotion to a full-time **management** position. Awards and accolades garnered tell the tale of my dedication and hard work.

Curves for Women

My **leadership, customer service skills and business savvy** thrived as a **manager and fitness trainer** at Reno's Curves for Women. From helping women find their own love for an active lifestyle to seeing them achieve their weight loss and exercise goals, the results of my work are evident in the lives I helped. **Managing a staff of six, I handled payroll and accounting, coordinating exciting and creative promotional events, and dealing with member's inquiries and complaints in a cool and professional manner.**

Artemisia/Insight Magazine

In 2007, Insight Magazine was born. As we **started a new business, my hiring, payroll, deadline management, staff conflict resolution, and business negotiation skills** were all put to the test with outstanding results. **I managed a staff of nine** for the monthly publication. In this position I **coordinated trainings, meetings and held staff to efficient work schedules**. I was responsible for **payroll, magazine design and fostering creativity in a fun, effective workplace.**